



**SINE DIE MEETING OF THE MAYOR AND COUNCIL
BOROUGH OF HARRINGTON PARK
COUNTY OF BERGEN
JANUARY 7, 2023
MEETING MINUTES**

(PAH) Call Meeting to Order: Time: 11:31 a.m.

(PAH) Mayor's Announcement:

"In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Notice of meetings posted on the bulletin board in the Municipal Center and have been emailed to the BERGEN RECORD and SUBURBANITE, and copies have been provided to individuals requesting same."

(LA) Roll Call:

	PRESENT	ABSENT
MAYOR HOELSCHER (PAH)	X	
NAPOLITANO(AN)	X	
EVANELLA (GE)	X	
BLACKINTON (WB)	X	
WALKER (DW)	X	
PEDERSEN (JP)	X	
CHUNG (JC)	X	

Also present: Leena Abaza, RMC Deputy Clerk (LA)
Mr. Kunjesh Trivedi, CFO/Tax Collector (KJT)
Mr. John R. Dineen-Borough Attorney (JRD)
Mr. Gregory Polyniak, Borough Engineer (GP)
Mr. John Dunlea, Borough Engineer (JD)

(PAH) Flag Salute

Consent Minutes Approval:

(PAH) Agenda Minutes-

Regular Meeting Minutes- December 19, 2022

Motion GE

Second DW

Discussion- None
Vote AIF

Borough Engineer Gregory Polyniak gave a brief presentation regarding the grant application to improve George Street Park. Community Affairs (DCA) will fund and the Borough does not have to match.

JC read the title of Resolution 2022-182 and explained the grant for which Harrington Park is applying. **PAH** requested a motion and a second to add resolutions # 2022-182 and 2022-183 to the consent agenda.

Add Resolutions 2022-182 and 2022-183

Motion JC
Second GE
Vote AIF

Consent Resolutions

PAH Consent Agenda

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by a Council Member, that particular item will be removed from the Consent Agenda and will be considered separately.

- A. Resolution authorizing Purchase Contracts with certain approved Bergen County Cooperative Council Contract Vendors Pursuant to N.J.S.A. 40A:11-10 2022-176
- B. Resolution authorizing Purchase Contracts with certain approved Bergen County Cooperative Council Contract Vendors Pursuant to N.J.S.A. 40A:11-10 2022-177
- C. Resolution approving the appointment of Deputy Clerk 2022-178
- D. Bills List 2022-179
- E. Authorize the Interlocal Services Agreement between the Borough of Harrington Park and the Township of River Vale -Certified Municipal Court Administrator 2022-180
- F. Resolution authorizing Purchase Contracts with certain approved Bergen County Cooperative Council Contract Vendors Pursuant to N.J.S.A. 40A:11-10 (STRYKER MEDICAL) 2022-181
- G. Resolution Authorize the Borough of Harrington Park to submit a Grant Application to New Jersey Community Affairs for Approximately \$104,400 for the Reconstruction of the George Street Park Playground 2022-182
- H. Resolution authorizing Various Escrow Refunds 2022-183

Motion JC
Second DW

Discussion GE asked for an explanation of Lucas. Hollie Arnold from the Ambulance Corps explained that the device does chest compressions rather than the Corps members.

Roll Call
Yes: AN, GE, WB, DW, JP, JC
No: -0-

(PAH) Old and Unfinished Business:

(PAH) Closed Session-None

Mayor's Remarks:

PAH stated the following:

- That the work done in 2022 was a continuation of projects.
- Thanked the council for keeping Harrington Park current with the policy that enhanced our quality of life.
- Noted that we have continued in our pursuits for grants to enhance the town, such as the ongoing street paving which is demonstrated by a map in Borough Hall.
- Also noted that the Borough secured a grant for the seniors to pursue their activities.
- Stated that Harrington Park purchased equipment for our first responders that will help individuals until they are transported to the hospital.
- Was glad to report that there was not much of a tax increase.
- Also noted that Harrington Park purchased equipment for the DPW.
- We have a new Deputy Clerk and welcomed LA. He also thanked ALB for her services.
- Mentioned a new phone system was implemented in the Borough.
- Underscored the success of the Farmers Market, stating it was popular and successful.
- Noted the success of Town Day, which has expanded.
- Noted more holiday street decorations, but they were increased in small numbers to prevent unnecessary expenses.

He thanked the council and public and stressed that Harrington Park has a tight budget. Then he asked the council if they had any comments.

Council Member's Remarks:

GE stated that Harrington Park is the type of community that has a lot of volunteers who give up their time freely to fulfil civic positions that are important to causes. GE said that Harrington Park would not be the town that it is if it were not for the volunteers. He stated that the quality of life is preserved by the volunteers, and thanked them for their service.

Open to Public:

Motion: GE

Second: JC

Discussion: None

Close to Public:

Motion: GE

Second: DW

Adjournment Sine Die (2022 Business) Time: 11:50 a.m.

Motion: GE

Second: WB

Vote: AIF

CONSENT AGENDA

A. RESOLUTION 2022-176

**RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN APPROVED
BERGEN COUNTY COOPERATIVE COUNCIL CONTRACT VENDORS PURSUANT TO
N.J.S.A.40A:11-10**

WHEREAS, the Borough of Harrington Park is a party to a cooperative purchasing agreement with the Bergen County Cooperative Pricing Council (#CK04) a cooperative purchasing program organized pursuant to N.J.S.A. 40a:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the New Jersey Cooperative Purchasing Alliance, Bergen County Bid# BC-BID-22-24 authorizes a municipality to purchase goods and services through duly-formed cooperative purchasing a system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Harrington Park has a need to purchase, on a timely basis, goods or services utilizing Bergen County Cooperative Pricing Council contracts during 06-05-22 through 07-05-23; and

WHEREAS, further the Chief Financial Officer of The Borough of Harrington Park has certified that there is sufficient funding available to spend in the accounts

02-01-20-140-000-101 - \$10,000.00

03-01-20-140-000-101- 5,450.00

WHEREAS, the Borough of Harrington Park plans to utilize the Bergen County Cooperative Pricing Council Contract Vendors listed on the attachment, such transaction shall be subject to all conditions applicable to the current Bergen County Cooperative Pricing Council contracts; now, therefore

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park, in the County of Bergen, that the Qualified Purchasing Agent is hereby authorized to purchase goods or services in 2022 from the approved Bergen County Cooperative Pricing Council Contract Vendors on the attached list, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or other similar document.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Spatial Data Logic Inc.	enterprise licensing, software	\$15,450.00
285 Davidson Ave,	installation, data import, training	
Suite 302	WEBSITE construction and hosting	
Somerset, NJ 08873		

B. RESOLUTION 2022-177

**RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN
APPROVED BERGEN COUNTY COOPERATIVE COUNCIL CONTRACT VENDORS
PURSUANT TO N.J.S.A.40A:11-10**

WHEREAS, the Borough of Harrington Park is a party to a cooperative purchasing agreement with the Bergen County Cooperative Pricing Council (#CK04) a cooperative purchasing program organized pursuant to N.J.S.A. 40a:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the New Jersey Cooperative Purchasing Alliance, Bergen County Bid# BC-BID-21-68 authorizes a municipality to purchase goods and services through duly-formed cooperative purchasing system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Harrington Park has a need to purchase, on a timely basis, goods or services utilizing Bergen County Cooperative Pricing Council contracts during 06/05/22 through 06/04/2024; and

WHEREAS, further the Chief Financial Officer of The Borough of Harrington Park has certified that there is sufficient funding available to spend in the accounts of C-04-55-222-763-006 for \$20,150.00 this includes hosting service.

WHEREAS, the Borough of Harrington Park plans to utilize the Bergen County Cooperative Pricing Council Contract Vendors listed on the attachment, such transaction shall be subject to all conditions applicable to the current Bergen County Cooperative Pricing Council contracts; now, therefore

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park, in the County of Bergen, that the Qualified Purchasing Agent is hereby authorized to purchase goods or services in 2022 from the approved Bergen County Cooperative Pricing Council Contract Vendors on the attached list, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or other similar document.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Spatial Data Logic Inc.	enterprise licensing, software	\$20,150.00
285 Davidson Ave,	installation, data import, training	
Suite 302		
Somerset, NJ 08873		

C. RESOLUTION 2022-178

RESOLUTION APPROVING APPOINTMENT OF DEPUTY CLERK

Whereas the Borough of Harrington Park is required by law to provide for a Municipal Clerk, and considering the existing Borough Clerk is retiring effective March 1, 2023;

Whereas, there is a need to appoint a “Deputy Clerk” effective December 28, 2022, due to the vacancy and appointment to “Clerk” effective March 1, 2023;

Whereas the Borough has vetted applications for the replacement of the “Clerk” and has determined that Leena Abaza should be appointed to the position of ”Deputy Clerk” effective December 28, 2022 working hours of 9:00 am to 4:30 pm and a salary of \$70,000.00 per annum, and provided further “Deputy Clerk” shall become licensed as “Registrar” at no additional compensation. Further

providing, "Deputy Clerk" shall be appointed, as this Resolution provides to the position of "Clerk" effective March 1, 2023, for a period of three years at the salary provided herein.

NOW THEREFORE BE IT RESOLVED that Leena Abaza is hereby appointed "Deputy Clerk" effective December 28, 2022, and appointed "Clerk" effective March 1, 2023, pursuant to NJSA 40A:9-133 for the statutory three-year term at an annual salary of \$70,000 .00 per year and pursuant to the terms and conditions, set forth herein.

D. RESOLUTION 2022-179

BILLS LIST

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2021)	\$	2,437.64
Current Appropriations (2022)	\$	60,662.11
General Capital Fund	\$	127,454.85
Animal Trust	\$	
Miscellaneous Trust	\$	11,075.50
Affordable Housing Trust	\$	
Open Space Trust Fund	\$	8,454.00
Grants	\$	
Escrow	\$	

Total	\$	210,084.10
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WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	\$	134,797.00
Payroll- Salaries/Wages	\$	
Payroll- Salaries/Wages/disability	\$	
Payroll-Salaries/Wages/disability- Other Funds	\$	
Local School-	\$	
Regional School –	\$	
Capital Fund/Health Benefits/Pensions	\$	
Debt Services Principle (bond)	\$	
Debt Services Interest	\$	
Debt Service Loan/Interest (NJEIT)	\$	

TOTAL	\$	134,797.00
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NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$ 344,881.10** be approved and ratified respectively.

E. RESOLUTION 2022-180

AUTHORIZING THE INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF HARRINGTON PARK AND THE TOWNSHIP OF RIVER VALE – CERTIFIED COURT ADMINISTRATOR

WHEREAS, The Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., permits a local unit to enter into an agreement with another local unit to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Harrington Park has been provided with the services of a municipal court administrator pursuant to the terms of an Interlocal Service Agreement; and

WHEREAS, a Successor Agreement has been provided whereby the Borough would be provided such services by the Township of River Vale for a three (3) year period retroactive to January 1, 2023; and

WHEREAS, the Governing Body has reviewed the Agreement.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Mayor Paul A. Hoelscher and Deputy Clerk Leena Abaza be and are hereby authorized to execute said Agreement on behalf of the Borough.

F. RESOLUTION 2022-181

RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN APPROVED BERGEN COUNTY COOPERATIVE COUNCIL CONTRACT VENDORS PURSUANT TO N.J.S.A.40A:11-10

WHEREAS, the Borough of Harrington Park is a party to a cooperative purchasing agreement with the Bergen County Cooperative Pricing Council (#CK04) a cooperative purchasing program organized pursuant to N.J.S.A. 40a:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the New Jersey Cooperative Purchasing Alliance, Bergen County Bid# BC-BID-22-14 authorizes a municipality to purchase goods and services through duly-formed cooperative purchasing system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Harrington Park has a need to purchase, on a timely basis, goods or services utilizing Bergen County Cooperative Pricing Council contracts during 7/1/2022 through 6/30/2024; and

WHEREAS, further the Chief Financial Officer of The Borough of Harrington Park has certified that there is sufficient funding available to spend in the accounts of C-04-55-222-763-004 for \$14,162.11.

WHEREAS, the Borough of Harrington Park plans to utilize the Bergen County Cooperative Pricing Council Contract Vendors listed on the attachment, such transaction shall be subject to all conditions applicable to the current Bergen County Cooperative Pricing Council contracts; now, therefore

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park, in the County of Bergen, that the Qualified Purchasing Agent is hereby authorized to purchase goods or services in 2023 from the

approved Bergen County Cooperative Pricing Council Contract Vendors on the attached list, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or other similar document.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STRYKER MEDICAL	LUCAS chest compression	\$14,162.11
P.O. Box 93308,	system, including Hard shell case	
Chicago, IL	Slim Back plate, etc., external power	
60673-3308	supply, Battery	

G. RESOLUTION 2022-182

AUTHORIZE THE BOROUGH OF HARRINGTON PARK TO SUBMIT A GRANT APPLICATION TO NEW JERSEY COMMUNITY AFFAIRS FOR APPROXIMATELY \$104,400 FOR THE RECONSTRUCTION OF THE GEORGE STREET PARK PLAYGROUND

Whereas, the Borough of Harrington Park desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$104,400.00 to carry out a project to reconstruct a playground on the northeastern corner of George Street and Glen Avenue in the Borough of Harrington Park.

Be it therefore RESOLVED,

- 1) that the Borough of Harrington Park does hereby authorize the application for such a grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Harrington Park and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

(type or print name)

(title)

(signature)

(type or print name)

(title)

**H. RESOLUTION 2022-183
RESOLUTION AUTHORIZING VARIOUS ESCROW REFUNDS**

WHEREAS, pursuant to the Borough's ordinances, the following homeowners established an escrow account to pay for the services rendered by said officers, and

WHEREAS, the following homeowners will not need said construction services in the near future and wish to close their escrow account;

<u>Homeowner</u>	<u>Address</u>	<u>Year Est.</u>	<u>Amount</u>
FIERRO	25 COLUMBUS RD	2017	\$ 70.00
STOUT	21 RAYMOND ST	2018	\$250.00
MARTINEZ	55 WILLIAM ST	2017	<u>\$297.50</u>
			<u>\$617.50</u>

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Chief Financial Officer shall issue refunds in the total amount of \$617.50

BE IT FURTHER RESOLVED that refunds shall be returned to the applicant upon final adoption of the resolution and the CFO is authorized to issue refund checks in the amount set forth above

Respectfully Submitted,

Leena Abaza, RMC
Deputy Clerk